

No.A-12025/01/2013-Admn.I
Government of India
Ministry of Textiles
Office of the Development Commissioner (Handicrafts)

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West Block 7, R.K. Puram,
New Delhi – 110066.

Dated: 07.07.2014

CIRCULAR

Subject: - Recruitment to the post of Deputy Director (Handicrafts) in PB- 3 Rs.15600-39100 with Grade Pay of Rs.6600/- by the method of transfer on deputation basis – regarding.

It is proposed to fill up 02 posts one each at Mumbai and Lucknow in the cadre of Deputy Director (Handicrafts) [Group 'A' Gazetted] in PB-3 Rs.15600-39100 with Grade Pay of Rs.6600/- by the method of transfer on deputation basis from amongst the officers under Central/State Govt./Union Territories.

However, the incumbents selected to the post of Deputy Director (H) are liable to serve in any part of the country.

The period of deputation shall normally not exceed 3 years. The terms and conditions of the deputation will be in accordance with the Central Government rules and orders issued in this regard from time to time. The eligibility conditions for the post are given in Annexure I.

The application in the prescribed proforma as per Annexure II [in triplicate] in respect of candidates who wish to apply for the post and who can be relieved at short notice duly accompanied by their up-to-date CR dossiers, vigilance clearance certificates, Integrity Certificate and statement of major/ minor penalties imposed during the last 10 years may please be forwarded through proper channel so as to reach this office within two months from the date of publication of this advertisement in Rozgar Samachar/Employment News positively. Incomplete application will not be accepted.

The envelope containing application for the post must be superscribed with the words, "Application for the post of Deputy Director (Handicrafts) on transfer on deputation basis". The applications which are not accompanied by up-to-date CR dossier and vigilance clearance certificate or received after the closing date or incomplete or are not routed through proper channel will not be entertained for consideration.

This issues with the approval of Development Commissioner (Handicrafts).

**(Sanyasi Pradhan)
Director (HC)**

1. Media Executive, M/o Information & Broadcasting, Directorate of Advertisement and Visual Publicity, Sookna Bhawan, 10th Floor Phase IV, Lodi Road, New Delhi alongwith 10 copies of the circular (bilingual) with the request to publish it in Employment News at an early date.
2. All Ministries/Deptt. of Government of India.
3. All Chief Secretaries of States/Union Territories.
4. All Regional Directors of Handicrafts.
5. AD (Publicity), Office of the DC (H), New Delhi with the request to follow up the issue with DAVP for publication of the advertisement in the Employment News & all leading newspapers in the country at the earliest possible.
6. NIC for publicity on website.
7. The Secretary, UPSC, Dholpur House, Shahjahan Road, New Delhi for information.

ELIGIBILITY CONDITIONS FOR THE POST OF DEPUTY DIRECTOR (HANDICRAFTS) IN PB-3 Rs.15600-39100 WITH GRADE PAY OF Rs.6600/- IN THE OFFICE OF THE DEVELOPMENT COMMISSIONER (HANDICRAFTS), ON TRANSFER ON DEPUTATION BASIS.

1. Name of the Post : DEPUTY DIRECTOR (HANDICRAFTS)
2. Scale of Pay : PB-3 Rs.15600-39100 Grade Pay Rs.6600/-
3. Place of Posting :
 - (a) Office of DC(Handicrafts), 294-P.Nariman Point, 3rd floor, Haroon House, Fort, Mumbai-400001
 - (b) Office of DC(Handicrafts), Kendriya Bhavan, Aliganj, Sector – 4, Lucknow-226001
4. Essential Qualifications : Officers under the Central/State Governments/ Union Territories:-
 - (a) (i) holding analogous posts on regular basis,
or
(ii) with 5/8 years Regular Service in posts carrying pay scale of Rs.15600-39100 with Grade Pay of Rs.5400/-/9300-34800 with Grade Pay of Rs.4600/- or equivalent; respectively and
 - (b) (i) possessing Master's degree in Statistics/Mathematics/Economics/Commerce/Business Management of a recognized university or equivalent.
(ii) 8 years experience in a supervisory position under Central/State Govt. Department or in Art Organizations connected with development, promotion and marketing of handicrafts cottage industries.

NOTE : The Departmental Officers in the feeder category who are in the direct line of promotion shall not be eligible for consideration on deputation. Similarly, deputationists shall not be eligible for consideration for appointment by promotion.

(Period of deputation including period of deputation in another ex-cadre post held immediately preceding this appointment in the same or some other organization/department of the Central Government shall ordinarily not exceed three years).

APPLICATION FORM FOR THE POST OF DEPUTY DIRECTOR (HANDICRAFTS) IN PB-3 Rs. 15600-39100 WITH GRADE PAY OF RS.6600/- IN THE OFFICE OF THE DEVELOPMENT COMMISSIONER (HANDICRAFTS), NEW DELHI.

1. Full Name of the candidate :
(in capital letters)
2. Date of Birth :
(In Christian Era)
3. Date of retirement under Central :
Government Rules
4. Educational Qualifications :
5. Post held
 - (a) Name of the present post :
and Service
 - (b) Whether held on regular:
or adhoc basis
 - (c) Date from which the :
present post is held
 - (d) Scale of pay :
 - (e) Present post :
 - (f) Name of substantive post, :
if any
 - (g) Pay scale of substantive :
post
 - (h) Pay last drawn against :
substantive post
 - (i) Date of continuous Central :
Government Service
6. Experience, if any, in the required :
discipline/field
7. Details of service

S.No.	Name of the post held	Pay Scale	Whether on regular/ adhoc/ deputation	Name of the employer	Duration		Nature of duties performed
					From	To	
1.							
2.							
3.							
4.							
5.							
6.							

8. Whether belongs to SC/ST :
9. Special qualifications/experience, if any :
10. Date of return from the last ex-cadre post, if any :

Date : Name of the applicant _____

Place : Signature _____